



CELT Year-in-Review

Spring 2020 – Spring 2021

Executive Summary

As a response to COVID-19, CELT developed a number of resources in an effort to support faculty during the transition to remote teaching and subsequent shift to online instruction. This summary highlights those resources and provides a snapshot of data regarding utilization.

Training Opportunities

Our workshops and trainings were shifted to Teams and offered virtually as a result of the COVID-19 pandemic. The workshop themes and topics were targeted to provide timely and relevant opportunities to faculty given the shift in methods of instruction. Additionally, the workshops were recorded and [hosted on the Clayton State MediaSpace site](#) for those that were unable to attend the live session.

Workshop Totals - SP 2020 to SP 2021	
<i>Total Workshop Offerings</i>	<i>Total Registrations</i>
212	697

Funded through the US Department of Education PBI grant, a total of 75 faculty participants completed a MOOC, “Teaching & Learning in the Diverse Classroom”, offered by Cornell University. This work was built upon and shared departmentally via the faculty participants.

Just-In-Time Training

CELT developed a number of just-in-time resources, to aid faculty across multiple formats and modalities. Those resources include: D2L self-paced “courses”, SharePoint pages, and videos [hosted on the Clayton State MediaSpace site](#).

<i>D2L Self-Paced Resource</i>	<i>Engagement¹</i>
Instructor Crash Course	30
Student D2L Overview/Orientation	143
<i>Sharepoint Page (Hyperlinked)</i>	<i>Users Viewed²</i>
CELT Homepage	432
MS Teams Homepage	203
D2L Homepage	183
Instructor Virtual Resources	163
Faculty Development Homepage	160
Remote Teaching Guide	107
Kaltura Homepage	104
Flipped Instruction	102

¹Unique number of users that viewed/completed at least five (5) content items within the course.

²Unique number of users that viewed the page (over the lifetime of the page).

MediaSpace Video Summary		
Jan 1, 2020 – May 3, 2021		
<i>Number of Video Plays</i>	<i>Unique Viewers (Known users/logged in)</i>	<i>Time Spent Viewing Content</i>
21, 787	327	78,781(minutes) 1,313 (hours) 54 (days)

Next Steps

I strive to ensure our work in the department meets desires of the faculty so please feel free to share any thoughts, suggestions, or concerns about CELT with me. To that end, a needs assessment survey will be sent from CELT to all faculty, in an effort to help us plan and target resources towards areas of need. I encourage you to complete the needs assessment once it is distributed to help us in that planning effort.

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Faculty Training Opportunities

Listed below are the unique workshop topics offered, number of offerings for each topic, and registrations for each topic - which is a cumulative total across the number of offerings. Each workshop was held via Microsoft Teams, recorded, and [hosted on the Clayton State MediaSpace site](#) for those that were unable to attend the live session.

Workshops			
Spring 2020			
<i>Theme</i>	<i>Workshop</i>	<i>Number of Offerings</i>	<i>Faculty Registered</i>
Teaching and Learning	Assessing Your Course SALG Survey	2	6
Teaching and Learning	Creating Accessible Instructional Materials	2	4
Teaching and Learning	Creating Transparent Assignments TILT	3	9
D2L	D2L 100 – The Essentials	4	31
D2L	D2L 101 – Content and Communication Tools	6	20
D2L	D2L 102 – Creating Activities	6	43
D2L	D2L 201 – Assessing Student Work	6	39
Teaching and Learning	¹ Introduction to Open Educational Resources (OER)	2	3
Kaltura	Kaltura 101 – Creating Video Materials	12	59
Kaltura	Kaltura 201 – Captions, Video Quizzing, and Video Analytics	3	17
Teams	¹ Teams 101 – Conducting a Synchronous Class Session	6	106
Qualtrics	Qualtrics Getting Started	2	16
Qualtrics	Qualtrics Next Steps	2	9
TurnItIn	TurnItIn 101 – Originality Reports	6	16
TurnItIn	TurnItIn 102 – Using TurnItIn Peermark	4	5
	Total Workshop Topics	Total Workshop Offerings	Total Registrations
	15	66	383

¹Indicates workshops co-offered/led by another department or external vendor. CELT assisted with logistical support, marketing, and/or contributed content.

Summer 2020			
<i>Theme</i>	<i>Workshop</i>	<i>Number of Offerings</i>	<i>Faculty Registered</i>
Teaching and Learning	¹ Applying the Quality Matters Rubric (APPQMR) Certification	2	4
Teaching and Learning	Creating Accessible Instructional Materials	2	11
D2L	D2L 100 – D2L Essentials	6	17
D2L	D2L 102 – Creating Activities	6	15
D2L	D2L 103 – D2L Quizzes	6	22
D2L	D2L 201 – Assessing Student Work	6	20
Kaltura	Kaltura 101 – Creating and Sharing Videos	5	30
Kaltura	Kaltura 201 – Captions, Video Quizzing, and Video Analytics	5	28
Teaching and Learning	² Online Boot Camp	2	20
TurnItIn	TurnItIn 101 – TurnItIn and Originality Reports	5	4
TurnItIn	TurnItIn 102 – TurnItIn Peermark	5	4
Supporting Students	³ Tutor.com Faculty Overview	2	2
	Total Workshop Topics	Total Workshop Offerings	Total Registrations
	12	50	177

¹ This certification was offered as part of a USG series. It included local faculty and others from USG institutions which was led by CELT. The above number indicates local faculty that completed the workshop and received the certification.

² 4-week crash-course in online instruction. Modeled from the full 8-week Academy for Online Course Development.

³ Indicates workshops co-offered/led by another department or external vendor. CELT assisted with logistical support, marketing, and/or contributed content.

Fall 2020			
<i>Theme</i>	<i>Workshop</i>	<i>Number of Offerings</i>	<i>Faculty Registered</i>
D2L	D2L 100 – D2L Essentials	5	6
D2L	D2L 102 – Creating Activities	5	2
D2L	D2L 103 – D2L Quizzes	5	2
D2L	D2L 202 – Seating Charts	5	16
Kaltura	Kaltura 101 – Creating and Sharing Videos	5	6
Kaltura	Kaltura 201 – Presentation Editing and Settings	5	12
Kaltura	Kaltura 301 – Captions, Video Quizzes, and Analytics	5	10
Teams	Teams 101 - Teaching with Teams	5	48
TurnItIn	TurnItIn 101 – Originality Reports and the Feedback Studio	5	5
	Total Workshop Topics	Total Workshop Offerings	Total Registrations
	9	45	107

Spring 2021			
<i>Theme</i>	<i>Workshop</i>	<i>Number of Offerings</i>	<i>Faculty Registered</i>
Teaching and Learning	Creating Accessible Instructional Materials	2	2
D2L	D2L – Open Forum	2	2
D2L	D2L 201 – Gradebook	8	2
D2L	D2L 203 – Rubrics	8	2
D2L	D2L 300 – Course and Program Learning Outcomes	3	16
Kaltura	Kaltura 101 – Creating and Sharing Videos	5	0
Kaltura	Kaltura 201 – Presentation Editing and Settings	4	1
Kaltura	Kaltura 301 – Captions, Video Quizzes, and Analytics	4	1
Teaching and Learning	Teams 101 – Teaching with Teams	4	0
Teaching and Learning	Tutor.com 101 – Supporting Students Online ¹	3	0
Video Discussions	Flipgrid 101	4	2
Video Discussions	VoiceThread 101	4	2
	<i>Total Workshop Topics</i>	<i>Total Workshop Offerings</i>	<i>Total Registrations</i>
	12	51	30

¹Indicates workshops co-offered/led by another department or external vendor. CELT assisted with logistical support, marketing, and/or contributed content.

Workshop Totals – SP 2020 to SP 2021	
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212	697

External/Sponsored Training

Throughout the year, there were several activities associated with inclusive teaching which were funded through the US Department of Education PBI Grant.

In particular, CELT supported the activity which included a MOOC, "Teaching & Learning in the Diverse Classroom", offered by Cornell University through edX which started October 1st, 2020. A total of 75 participants completed the MOOC through edX and 22 submitted reflection activities and knowledge-shared their insight with their department more broadly.

Just-In-Time Training

To further assist faculty with support a number of just-in-time, self-service, resources were developed to cover frequently asked questions. The goal of this work was to allow faculty to find resources on their own, allowing them to solve issues and/or learn more without assistance of a CELT staff member.

Additionally, a D2L overview/orientation for students was built which provides students access to a voluntary structured overview to D2L and its various features/tools, common integrations, and other software they will likely encounter as an online learner.

D2L Self-Paced Resources

Instructor Crash Course

Modeled from the eCampus Instructor Quick Guide and adapted to match our local systems and processes. Faculty were automatically added to the crash course in D2L upon it's creation and new faculty are enrolled upon being assigned to a course offering as the instructor of record.

The main purpose of the crash course is to provide an overview/orientation to D2L, from an instructor's perspective, and foundational information on designing an online course; particularly, in a short-time frame. Overall:

- 96 faculty viewed/completed at least 1 content item.
- 30 faculty viewed/completed at least 5 content items.

D2L Student Overview

Modeled from the eCore Student Orientation and adapted to match our local systems and processes. Students are automatically enrolled in the overview/orientation "course" once their D2L account is created.

It includes content covering D2L, Kaltura, Microsoft Teams and how to utilize campus support services as an online learner. Overall:

- 162 students viewed/completed at least 1 content item.
- 143 students viewed/completed at least 5 content items.

CELT SharePoint

Prior to transitioning to remote instruction in Spring 2020, CELT began to migrate and collate support content on various systems/topics into one central place. As a result, [the CELT SharePoint Portal](#) was created which houses material on topics/items including, but not limited to: Online Teaching/Learning and self-serve technical support. Additionally, as development of resources were ongoing during the pandemic, the below items were created and shared as the need arose.

Instructor Support

- Instructor Virtual Resources
- Articles/Reference lists of timely topics such as: Ensuring Academic Integrity, Flipping Your Course, and others

Student Support

- Tutor.com
- Student Virtual Resources

D2L and SharePoint Usage Data

<i>D2L Self-Paced Resource</i>	<i>Engagement¹</i>
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MediaSpace

In conjunction with the CELT SharePoint portal, CELT migrated/collected/recorded tutorial videos for both faculty and students and housed them centrally at a newly launched [Clayton State MediaSpace website](#).

This central site allowed CELT to segment the videos by topic and furthermore by role. Doing so allows faculty and students to locate their topic of interest, select whether they are a faculty member or student, and view videos developed for their need.

Analytics gleaned from MediaSpace videos indicate that our efforts to collect and promote the use of a central video repository reached a number of users across campus and showed the most watched video topics were concerning the following systems: Kaltura, D2L, Respondus, and Microsoft Teams.

Portions of the analytics are included below and capture usage from January 1st, 2020, to May 3rd, 2021. As a point of clarification, the analytics showed that the vast majority of users who watched videos did not login to MediaSpace to do so. Therefore, the number of unique viewers indicated below only represents those that logged into the system prior to watching a video – which is a subset of those viewing videos overall.

MediaSpace Video Summary Jan 1, 2020 – May 3, 2021		
<i>Number of Video Plays</i>	<i>Unique Viewers (Known users/logged in)</i>	<i>Time Spent Viewing Content</i>
21,787	327	78,781 (minutes) 1,313 (hours) 54 (days)

Peak Day – August 10th, 2020	
<i>Number of Video Plays</i>	<i>Time Spent Viewing Content</i>
411	734.5 (minutes) 12.24 (hours)

Yearly Summary (Top Videos)	
<i>Video Name</i>	<i>Number of Plays</i>
Downloading Kaltura Capture - Desktop Recorder	1,602
Kaltura - Media Upload - Student	1,096
Recording with Kaltura Capture	1,090
Pinning A Course in D2L	861
Kaltura - Recording and Submitting to an Assignment Folder - Student	959
Kaltura - Allow Third-Party Cookies	871
Kaltura - Introduction	853
Student D2L Orientation - Welcome Video	559
Kaltura - Using Insert Stuff to Share Videos - Student	460
Introduction to Respondus LockDown Browser For Students	459
Navigating the D2L Environment	496
Navigating the Assignments Tool - D2L	378
Joining a Meeting - Microsoft Teams	341
Navigating Course Content - D2L	325
Managing Account Settings - D2L	324
Kaltura - Adding Kaltura Navigation Bar - Instructor	236
Navigating the Discussions Tool – D2L	211

Next Steps

I strive to ensure our work in the department meets desires of the faculty so please feel free to share any thoughts, suggestions, or concerns about CELT with me. To that end, a needs assessment survey will be sent from CELT to all faculty, in an effort to help us plan and target resources towards areas of need. I encourage you to complete the needs assessment once it is distributed to help us in that planning effort.



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